



# DARWIN SURF LIFE SAVING CLUB

A.B.N. 58 452 374 895

PO Box 42771  
Casuarina NT 0811  
Daribah Road  
Brinkin NT 0810  
Phone 8945 0447  
Or 0402 417 664

## Venue Booking Form

### YOUR DETAILS

Organisation/Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Ph: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Date required: \_\_\_/\_\_\_/\_\_\_ (please confirm date is available by phoning: 0402 417 664)

Times (including set-up time): Start: \_\_\_\_\_ Finish: \_\_\_\_\_

For the purpose of:      **Wedding:**       **Birthday:**  (stipulate age)

Other: \_\_\_\_\_      **No. of People Expected to Attend:** \_\_\_\_\_

### HIRING FEES

Venue hire fee	Required	Fee
Club House / Bar Saturday – Thursday (exclusive function)	<input type="checkbox"/>	\$550.00
Friday Night – (Non-Exclusive function, committee approval required) <b>(This is for active members only)</b>	<input type="checkbox"/>	\$100.00
Club House – Over-night fees (School camps)	<input type="checkbox"/>	\$400.00
<b>Cleaning Fee</b> (Waived for Friday night hire only)	<input type="checkbox"/>	\$100.00
<b>Late Finish</b> (extend function end time from midnight to 1 am)	<input type="checkbox"/>	\$100.00

	Number Required	Fee
<b>Circular tables hire</b> (7 tables only, seat 8 people with chairs)	<input type="checkbox"/>	\$20 each

**Total fee:**      \$

**Where to Deposit Fee:**      **BSB:** 805-050      **Account No:** 62371831  
**Name of Account:** DWN Surf lifesaving Club  
**Bank:** Australian Central Credit Union

### NOTE

**A non refundable deposit of \$100.00 must be paid within 30 days of making this booking, if using direct debit please include your name and function date or invoice No in the description.**

Please return completed form as follows:

1<sup>st</sup> preference: email to: [functions@darwinsurfclub.com.au](mailto:functions@darwinsurfclub.com.au)

2<sup>nd</sup> preference: post to: PO Box 42771 Casuarina NT 0812

3<sup>rd</sup> preference: hand deliver to the Darwin Surf Life Saving Club

### ALCOHOL TERMS AND CONDITIONS

Terms and Conditions of Room Hire Overleaf



1. Please be advised that we are a premises operating under certain liquor licensing conditions.

2. **BYO Beverages may only be arranged with DSLSC Committee & Licence approval**

If approved the following applies:

- ❖ The only drinks that can be brought along, under our current conditions are beer (in kegs only) and bottled wine and champagne.
- ❖ The BYO beer must be completely brought in by the hiring client (tapping kit/cooling kit/tapping equipment/Ice) and placed behind bar area. A corkage fee of \$50 accompanies each BYO keg and served only by DSLSC bar staff.
- ❖ If you wish to BYO bottles wine or champagne lines that we would not normally stock (for such an occasion weddings etc.), there is a charge of \$5 corkage per bottle.
- ❖ These BYO bottles must be brought in completely by the hirer, including ice (in eskies) and must be stored behind the bar and served only by DSLSC bar staff.

**VENUE HIRE TERMS & CONDITIONS**

1. Confirmation of booking is subject to room availability and receipt of a non refundable deposit of \$100.00 and a signed booking form. All other venue booking fees must be fully paid at least 60 days prior to function.
2. Cancellation fee of 50% of hire fee will apply if booking is cancelled within 60 days prior to function and 100% of hire fee if cancelled within 30 Days prior to function.
3. All persons hiring the premises must comply with relevant legislation e.g.: Occupational Health & Safety and Child Protection Legislation.
4. The Darwin Surf Life Saving Club will not accept responsibility for damage to or loss of goods and chattels left in the venue prior to, during or after a function held. All goods and chattels belonging to persons attending a function must be claimed and removed from the venue by **10:00am** the next day.
5. The Darwin Surf Life Saving Club does not accept responsibility for any damage to or loss of any vehicle whilst parked on or near the property.
6. The Darwin Surf Life Saving Club reserves the right to expel or eject from the venue any person or persons attending a function who behaves in an objectionable manner.
7. Dry till event costs are to be settled at the end of the function. As there are unfortunately no credit card facilities and the tab must be paid in cash/ cheque or EFT payment prior to the function may be arranged.
8. The Hirer is financially responsible for any damage, for all breakages to equipment, furniture and fixtures incurred to the Function Centre or any other part of the Club by organisers, guests of the organiser or any person attending the function and for any SLSC property that may be removed from the venue.
9. DSLSC is a licensed premise. Please note that all soft drinks/alcoholic beverages are to be purchased from the bar unless corkage is paid.
10. If license conditions are breached because of unannounced BYO alcohol by any party involved with your function DSLSC will close the bar and immediately report its findings to the proper authorities.
11. Hire of the DSLSC for 18<sup>th</sup> birthdays is at the discretion of the DSLSC committee and requires a minimum of two hired security officers to be present for the entirety of function. All invitees are required to be allocated bracelet tags, with a different colour so over-age attendees can be identified.
12. Darwin Surf Life Saving Club (DSLSC) does have insurance coverage for financial members of the Club; however this insurance coverage does not cover your party & attendees if they are not club members. DSLSC encourages you to obtain 'Hirers Insurance' for the duration of your booking through your preferred insurer.

Name of Hirer: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature of Hirer: .....

Name of Club Officer: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature of Club Officer:.....