



### **Tips for deciding to book DSLSC Bar & Balcony as a venue for your event.**

- It is primarily a Surf Lifesaving clubhouse.
- The main bar is upstairs, as are the toilets. The main bar area opens out onto a large veranda with a beautiful view and a child safety gate at the top of the staircase.
- Hire of the venue includes the use of the main bar and balcony, staffed by Club members, 40 chairs, 10 small square tables, 6 trestle tables, 10 bar tables, and 28 high back bar stools. Please note our staff do not set up furniture or provide table service and all tablecloths and chair covers need to be brought in.
- There are no catering facilities, except for a hot water urn and water cooler plumbed into the small kitchen area. All catering, and necessary equipment, including refrigeration, crockery, cutlery, linen, glassware etc needs to be brought in.
- The Darwin Surf Club does not support or permit the use of fireworks with functions and PWCNT have declared that no permits will be issued for the use of fireworks on the beach or within the reserve.
- All hiring is subject to the information supplied on our website and the terms and conditions on the booking form, which must be signed and adhered to.

Most booking clients either run all the arrangements themselves with willing friends, or they hire in Catering staff and an Events company. Party Hire companies are used for set up/pack down, linen, extra chairs, lighting and decorations etc.

**Café De la Plage:** The café operates from our building. They will close at 3.00pm on the day of an event and will be open during set-up time. They are also willing to cater for events.

If you are interested, please inquire at [Delaplagecatering@gmail.com](mailto:Delaplagecatering@gmail.com)

Catering menu available at [DLP Catering Menu2023](#)



The bar is manned by qualified staff who hold RSA certificates. This is a requirement of the Venue Liquor License. **All alcohol must be served through the bar.** Social Club membership by the hirer is also a requirement of the Venue Liquor License.

Our bar staff do not provide bar service away from the bar, nor do they provide table service, but they will clear bottles, glasses, or bio cups away during the event.

- The bar provides a full range of beers, wines, spirits, mixers, and soft drinks. Prices compare favourably with local Sports and Social clubs. The Club will not purchase specific brands in advance. A price list is available, although this will be subject to change.
- The only drinks that can be brought along, under our current conditions are bottled wine and champagne. If you wish to BYO bottles of wine or champagne that we would not normally stock (for such an occasion wedding etc.), there is a corkage fee of \$15 per bottle. BYO bottles must be brought in completely by the hirer prior to the day, including ice (in eskies) and must be stored behind the bar and served only by DSLSC bar staff. No other alcohol or drinks may be brought onto the premises.
- The time you book the venue for and pay for is effectively the time you wish the bar to be open, or the time your events staff require the alcohol to be available, whichever is earlier. Standard times are 5pm-10pm. If you wish to have the bar open earlier or later that determines the final fee.
- You should arrange with us when you wish people to set up. The building is then left open at your risk until your guests/bar staff arrive.
- Clearing away should be done at the end of the event. Most weeks there are club activities on in the morning, so the place must be left clean and safe.
- If equipment has to be left for collection, it must be stored tidily in one corner of the bar area, and arrangements made beforehand with the Club Manager for later collection.
- The main bar is open to guests most Friday evenings around sunset, and this is a good opportunity to have a look around and get a feel for whether you wish to hold your event here.
- Once the booking has been confirmed by receipt of deposit, the Club Manager is happy to arrange one site visit with clients prior to the event to answer questions. Other queries will be dealt with by e-mails and telephone.
- A full written checklist will be sent via email to you to confirm arrangements and is then left with the bar staff at each event.

**For more information, please contact**

Natasha Chan, Club Manager

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